



# GRAND TRAVERSE COUNTY

## REQUEST FOR BOARD ACTION

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**MEETING DATE:** December 9, 2020

**DEPARTMENT:** Administration

**SUBMITTED BY:** Nate Alger, County Administrator

**SUBJECT:** 2021 Budget

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**SUMMARY:**

2021 Budget Discussion

**ATTACHMENTS:**

[Final 2021 Budget Presentation](#)

[2021 Recommended Budget](#)

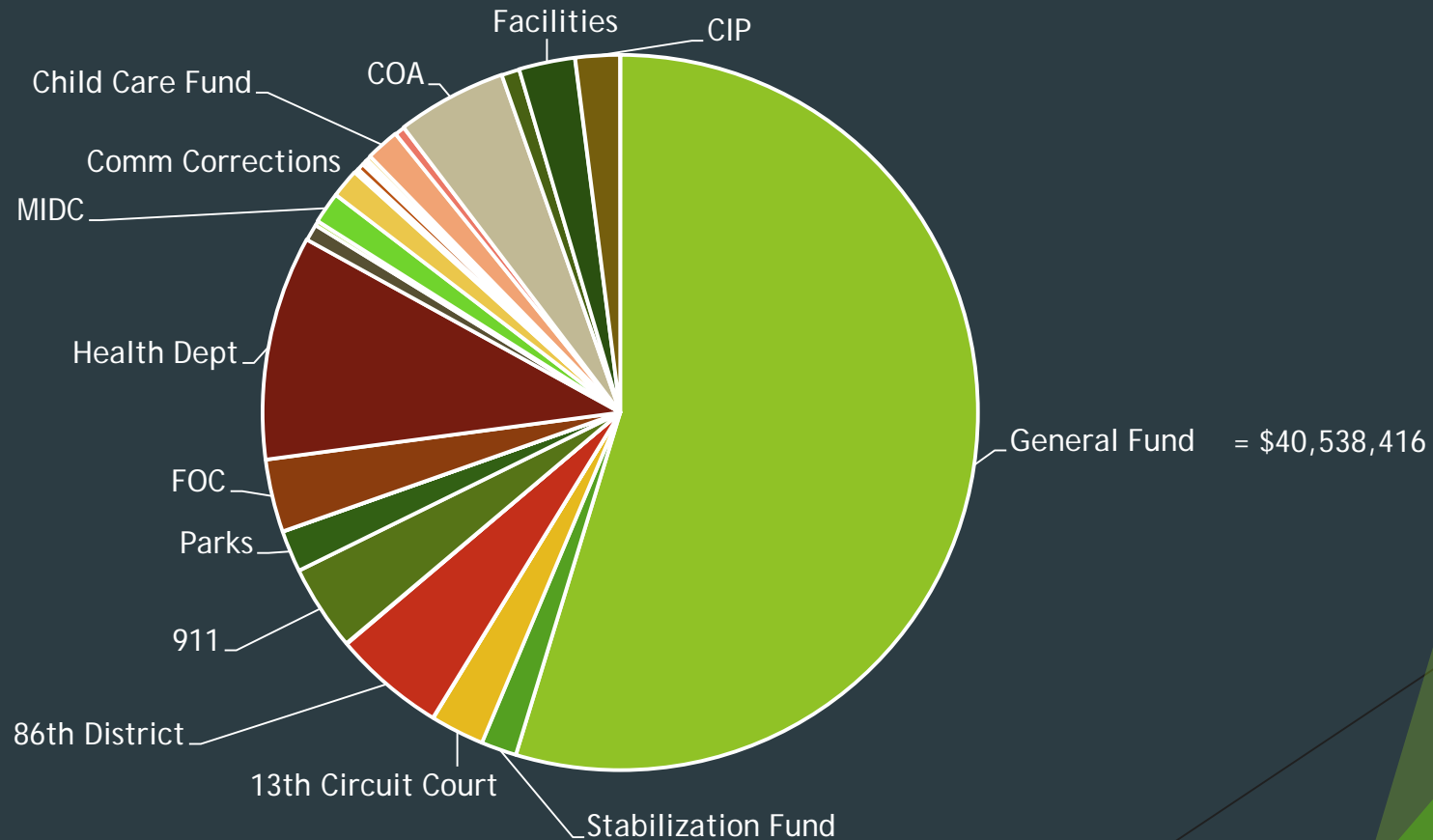
# 2021 Budget Presentation

October 21, 2020

# WE ARE PRESENTING A BALANCED BUDGET

- ▶ No fund balance was used that is outside of the new Fund Balance Policy
- ▶ No reduction of employees or services
- ▶ Includes a \$7,000,000 payment to MERS
- ▶ Includes a \$300,000 payment for Other Post Retirement Benefits
- ▶ Includes the cost of living adjustments for employees as were negotiated or approved by the Board of Commissioners

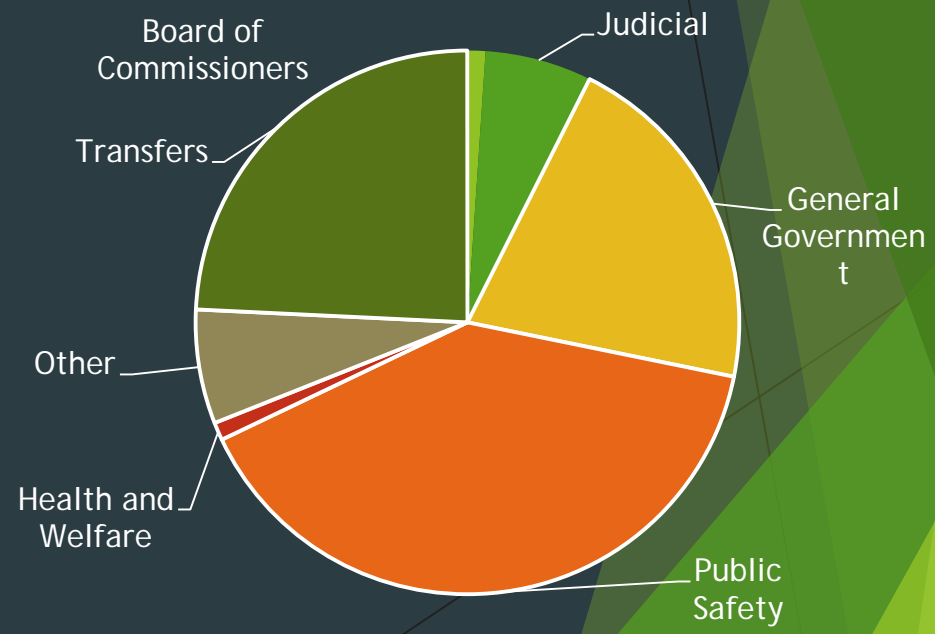
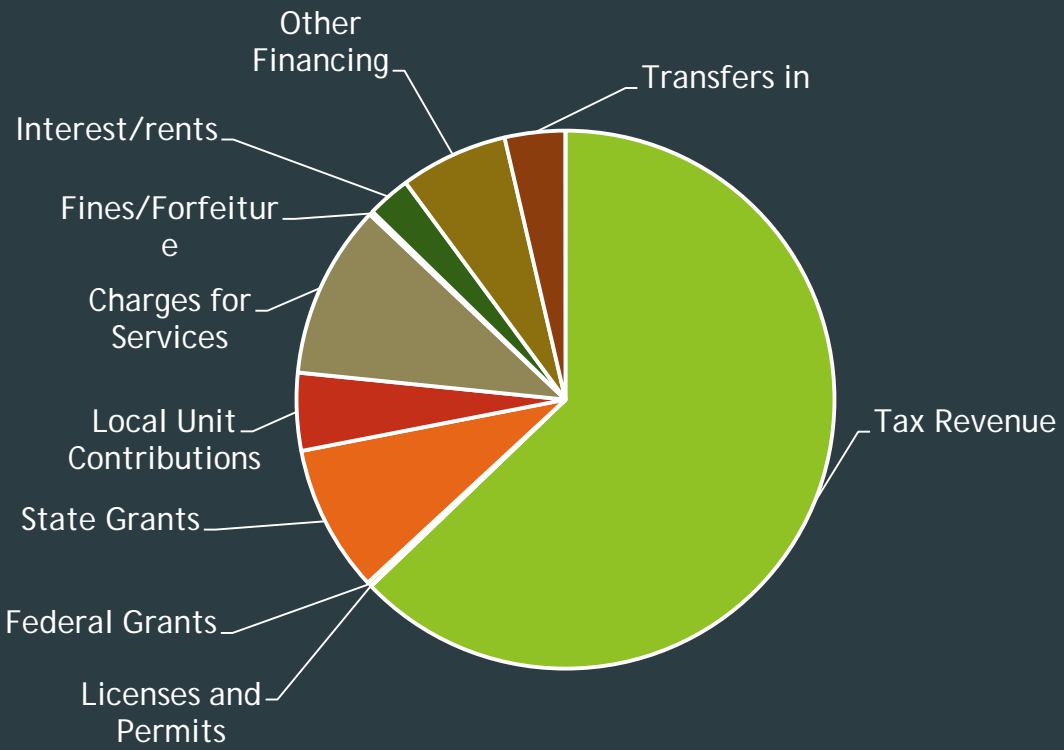
# Fiscal Year 2021 Recommended Budget \$74,204,961



# 2019 General Fund

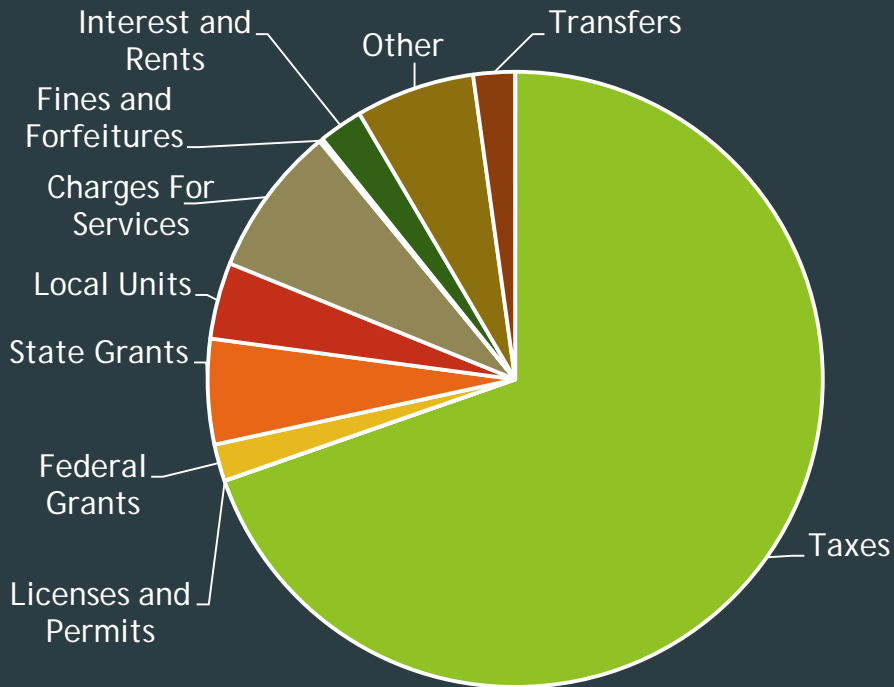
Revenues(\$38,838,996)  
\$41,471,329

Expenditures(\$38,838,996)  
\$38,678,202

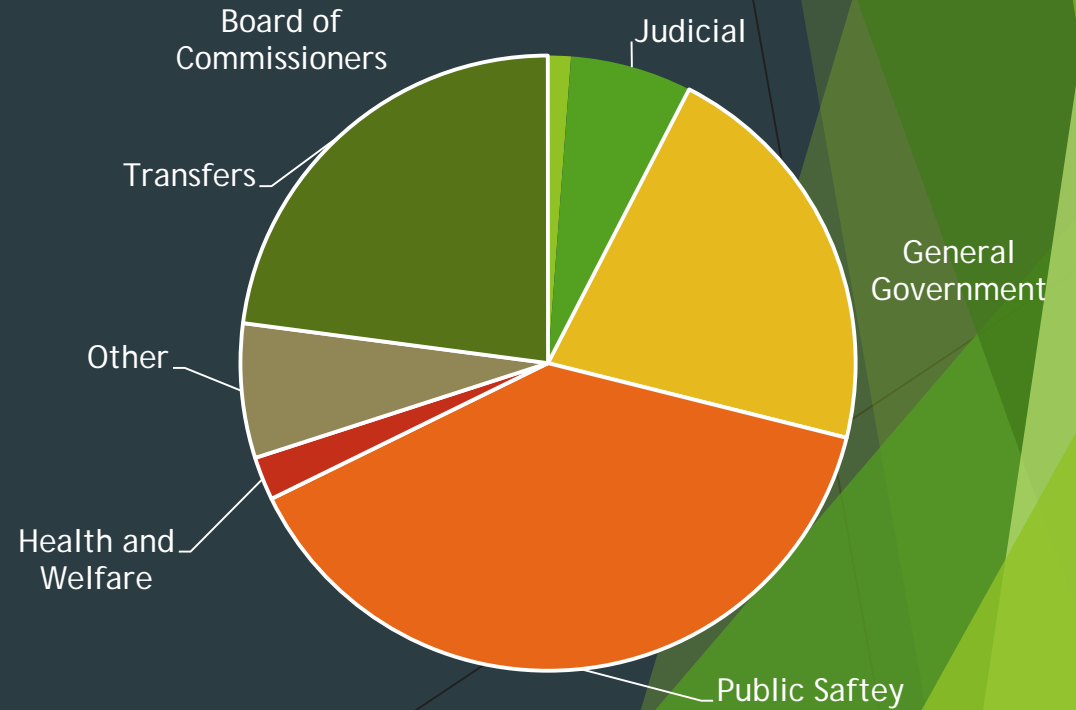


# 2020 to Date

Revenues  
\$35,404,736



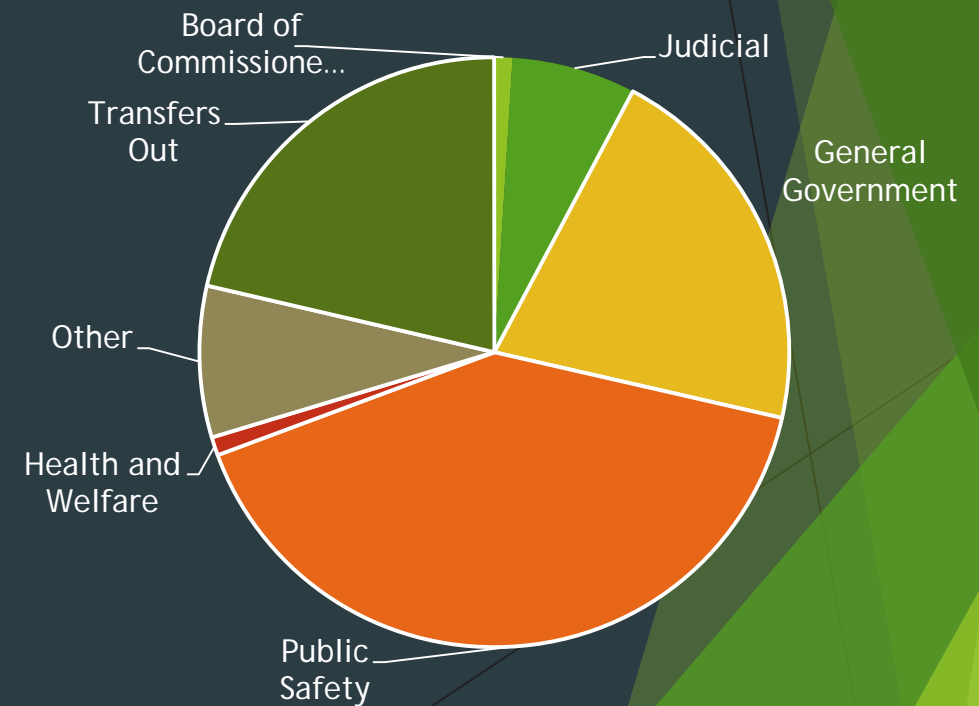
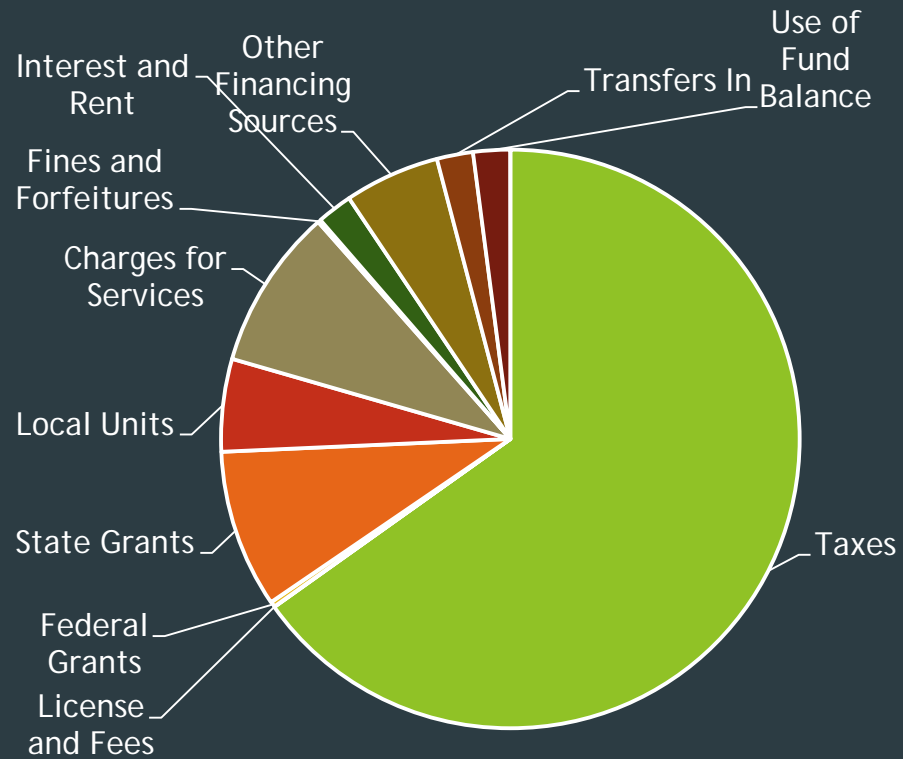
Expenditures  
\$28,109,764



# Proposed 2021 General Fund

Revenues \$41,450,014

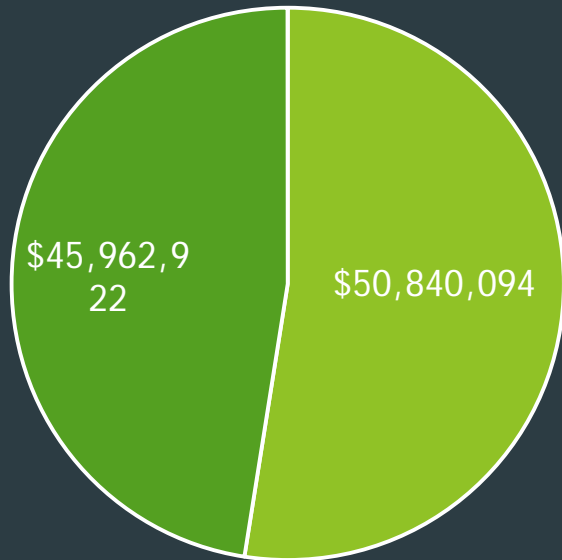
Expenditures \$41,450,014



# Pension Obligation as of 12-31-19

Percent funded in 2018

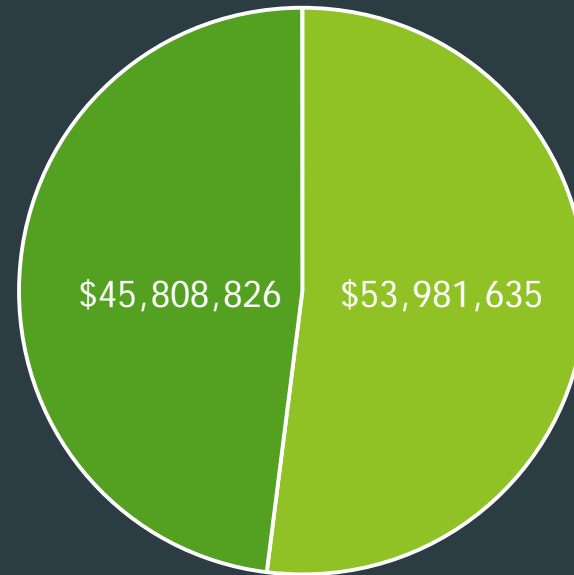
53% of \$96,803,016



■ Funded ■ Unfunded

Percent funded in 2019

54% of \$99,790,481



■ Funded ■ Unfunded

2020 payment of \$7 Million is not included



# OPEB Obligation

- ▶ \$2,800,000 as of the 2018 valuation
- ▶ 40% funding requirement is \$1,120,000
- ▶ \$250,000 payment in 2017
- ▶ \$300,000 payment in 2018
- ▶ \$300,000 payment in 2019
- ▶ \$300,000 payment in 2020
  - ▶ With this payment we should reach the 40% funding level.

## Health Care

- ▶ We went out for bid on our Health Care Benefits in 2020
- ▶ Our renewal with Priority Health was favorable
  - ▶ 3.7% increase (Trend is 10%)
- ▶ Vision - No Change
- ▶ Dental- No Change
- ▶ Life- No change
- ▶ Added a voluntary vision plan in 2020
- ▶ Added an Employee paid Accident Insurance option in 2020

# Staffing Requests

- ▶ 1 Assistant Prosecutor
- ▶ 1 Sheriff Sergeant
- ▶ 1 Sheriff Deputy
- ▶ 1 Sheriff Detective
- ▶ 1 Dispatch Supervisor
- ▶ Commission on Aging additions

# 12 Vehicle Requests (down from 15 last year)



11 Sheriff's Office vehicles



1 Department of Public Works vehicle

# Information Technology

- ▶ Three pillars
  - ▶ Secure the Infrastructure
  - ▶ Modernize legacy enterprise applications
  - ▶ Development and implementation of an Evergreen Strategy with technology assets that will ensure staff will have the tools to serve the residents of Grand Traverse County

# IT- Recommended upgrades

- ▶ Cloud Computing that supports a modern enterprise application
- ▶ Multi-media content management solutions
- ▶ Virtual Desktops
- ▶ Microsoft support and account management
- ▶ Network support and dedicated pipeline
- ▶ Coordinated Office Environment
- ▶ We are in year 3 of the 5-year financing plan of the Storage Area Network (SAN)

# Capital Improvements

- ▶ 2020- More than \$420,000 in replacements, repairs, and improvements to date.
  - ▶ Roof replacement at the Civic Center
  - ▶ New HVAC units
  - ▶ Parking lot maintenance
- ▶ 2021- \$1.4 Million identified
  - ▶ Roof reconditioning at LEC
  - ▶ Boiler replacement
  - ▶ HVAC units
  - ▶ Carpeting, remodeling, and updating

# Body Cameras

- ▶ Currently being reviewed and tested by the Sheriff and Prosecutor
- ▶ It is unlikely that there will be a decision made on what to present to the Board of Commissioners prior to the adoption of the budget
- ▶ Implementation will likely require additional resources
- ▶ We will return to the Board of Commissioners with a proposal after the process is complete



GRAND TRAVERSE COUNTY

2021 RECOMMENDED BUDGET  
PROJECTED REVENUES BY SOURCE

ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2020

GENERAL FUND

REVENUE SOURCE	FY19 ACTUAL (AUDITED)	FY20 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2020	FY21 REQUESTED BUDGET	FY21 RECOMMENDED BUDGET
Taxes	26,057,359	26,155,000	23,628,595	27,004,500	27,004,500
Licenses and Permits	9,335	9,000	3,315	9,000	9,000
Federal Grants	108,530	119,678	698,703	120,700	120,700
State Grants	3,660,558	3,642,293	2,002,536	3,687,252	3,658,252
Local Unit Contributions	1,933,573	2,149,172	1,445,151	2,142,803	<b>2,142,803</b>
Charges for Services	4,334,954	4,041,425	2,748,466	3,732,460	3,732,460
Fines and Forfeitures	97,596	88,500	66,214	70,300	70,300
Interest and Rents	1,079,175	844,556	842,231	816,680	816,680
Other Financing Sources	2,683,645	2,452,003	2,253,768	2,206,183	2,206,183
Transfers In	1,506,604	748,168	-	837,554	<b>837,554</b>
Use of Fund Balance	-	3,227,049	-	851,582	851,582
<b>TOTAL REVENUES</b>	<b>41,471,329</b>	<b>43,476,844</b>	<b>33,688,979</b>	<b>41,479,014</b>	<b>41,450,014</b>

**GRAND TRAVERSE COUNTY**  
**2021 RECOMMENDED BUDGET**  
**EXPENDITURES BY DEPARTMENT**

ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2020

**GENERAL FUND**

DEPT #	DEPARTMENT NAME	FY19 ACTUAL (AUDITED)	FY20 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2020	FY21 REQUESTED BUDGET	FY21 RECOMMENDED BUDGET
<b>LEGISLATIVE</b>						
101	Board of Commissioners	409,493	498,764	337,590	405,383	405,383
	SUBTOTAL	409,493	498,764	337,590	405,383	405,383
<b>JUDICIAL</b>						
147	Jury Commission	40,317	63,101	32,284	55,028	55,028
148	Probate Court	810,873	858,360	602,471	879,426	879,426
149	Family Court-Juvenile Division	1,604,856	1,832,400	1,155,741	1,881,552	1,881,552
	SUBTOTAL	2,456,046	2,753,861	1,790,496	2,816,006	2,816,006
<b>GENERAL GOVERNMENT</b>						
172	Administrator/Controller	474,167	532,483	367,627	544,852	544,852
174	Brownfield Administration	2,917	1,600	1,468	2,000	2,000
191	Elections	41,833	141,791	109,213	76,040	76,040
201	Finance	513,378	545,118	385,218	568,597	568,597
215	County Clerk	890,449	924,540	655,798	952,984	952,984
225	Equalization	532,091	570,861	402,662	589,815	589,815
226	Human Resources	582,043	650,447	422,292	671,087	671,087
229	Prosecuting Attorney	1,581,828	1,677,000	1,154,346	1,689,473	1,689,473
230	Equalization/East Bay	204,114	219,460	163,890	231,547	231,547
236	Register of Deeds	398,252	422,561	308,843	439,406	439,406
242	County Surveyor	68,679	65,000	3,143	60,000	60,000
253	County Treasurer	392,221	419,074	309,190	443,600	443,600
257	Cooperative Extension	267,348	264,170	202,057	280,634	280,634
261	Building Authority-Rent	1,117,994	1,091,000	827,376	1,095,062	1,095,062
265	Facilities Management	912,935	887,238	625,116	915,125	915,125
272	Wellness Program	12,074	35,000	19,595	25,000	25,000
275	Drain Commission	42,834	51,253	33,492	39,241	39,241
280	Soil Conservation	7,500	7,500	7,500	7,500	7,500
	SUBTOTAL	8,042,657	8,506,096	5,998,826	8,631,963	8,631,963
<b>PUBLIC SAFETY</b>						
307	Central Records	795,142	933,507	651,180	979,976	979,976
308	Central Dispatch	153,762	254,077	-	254,077	-
311	Sheriff-Special Investigation	110,261	120,493	87,313	117,695	117,695
312	Sheriff-County Investigation	1,203,664	1,225,808	877,023	1,308,213	1,290,213
314	Sheriff-County Patrol	6,592,983	6,832,480	4,714,400	7,134,942	6,779,753
316	Secondary Road Patrol	103,607	112,545	76,293	107,139	107,139
322	OHSP Enforcement Grant	15,807	19,178	13,550	-	-
325	Sheriff-Administration	638,172	690,731	479,819	696,475	696,475
326	Seatbelt Enforcement	6,685	-	-	-	-
327	Snowmobile Enforcement	20,058	27,267	10,506	22,360	22,360
331	Sheriff-Marine Law Enforcement	150,715	148,199	91,413	186,082	155,605
351	Sheriff-Corrections	5,451,273	5,864,603	3,804,923	6,316,574	6,095,574
352	Corrections-Interim Services	89,585	108,000	38,186	135,000	100,000
353	Sheriff - Bailiff Program	27,572	140,000	66,409	131,269	131,269
435	Emergency Management	-	-	3,450	166,544	166,544
	SUBTOTAL	15,359,286	16,476,888	10,914,465	17,556,346	16,642,603
<b>HEALTH &amp; WELFARE</b>						
600	Covid - 19 Response	-	214,394	295,678	-	50,000
631	Substance Abuse	386,145	368,647	318,133	392,524	392,524

DEPT #	DEPARTMENT NAME	FY19 ACTUAL (AUDITED)	FY20 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2020	FY21 REQUESTED BUDGET	FY21 RECOMMENDED BUDGET
651	Ambulance	25,000	25,000	25,000	25,000	25,000
	SUBTOTAL	411,145	608,041	638,811	417,524	467,524
<b>OTHER</b>						
865	Insurance & Bonds	851,664	678,005	357,322	700,000	700,000
890	Miscellaneous Contingencies	45,000	320,808	21,230	75,000	293,379
891	Appropriations to Non-Profit	682,200	682,200	511,600	682,200	682,200
893	Budget Stabilization	334,575	851,583	-	-	-
894	Unfunded Pension Appropriation	712,628	1,100,000	1,100,000	1,951,582	1,951,582
	SUBTOTAL	2,626,067	3,632,596	1,990,152	3,408,782	3,627,161
<b>TRANSFERS</b>						
968	Health Department Fund	1,378,191	1,405,754	1,054,316	1,270,754	1,270,754
970	Child Care Fund	525,000	705,000	528,750	575,000	575,000
971	Department of Human Services	32,500	32,500	32,500	32,500	7,000
974	Parks & Recreation Fund	321,983	328,422	246,316	328,422	328,422
975	Friend of the Court Fund	282,139	287,773	215,830	287,773	287,773
978	County Facilities Fund	1,662,623	1,620,875	1,215,656	1,620,875	1,620,875
979	CIP Fund	909,576	2,170,166	350,250	300,000	300,000
982	Circuit Court Fund	1,443,940	1,523,691	892,748	1,523,691	1,523,691
983	District Court Fund	2,740,556	2,847,877	1,844,153	2,850,400	2,850,400
986	Community Corrections Fund	77,000	78,540	58,905	95,459	95,459
	SUBTOTAL	9,373,508	11,000,598	6,439,424	8,884,874	8,859,374
<b>GENERAL FUND TOTAL APPROPRIATIONS</b>		<b>38,678,202</b>	<b>43,476,844</b>	<b>28,109,764</b>	<b>42,120,878</b>	<b>41,450,014</b>

GRAND TRAVERSE COUNTY

2021 RECOMMENDED BUDGET  
SUMMARY BY FUND

ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2020

FUND	FUND NAME	FY19 ACTUAL (AUDITED)	FY20 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2020	FY21 REQUESTED BUDGET	FY21 RECOMMENDED BUDGET
101	GENERAL FUND	38,678,202	43,476,844	28,109,764	42,110,878	41,450,014
102	BUDGET STABILIZATION	-	851,583	-	1,186,158	1,186,158
131	13TH CIRCUIT COURT	1,784,584	1,891,456	1,337,375	1,804,412	1,804,412
132	LOCAL CRIME VICTIMS RIGHTS	14,140	12,850	12,203	15,000	15,000
136	86TH DISTRICT COURT	3,441,108	3,664,188	2,637,468	3,753,881	3,753,881
202	COUNTY SPECIAL PROJECTS	-	18,322	-	18,322	18,322
207	CENTRAL DISPATCH/911	2,541,427	2,646,690	2,029,864	2,869,819	2,869,819
208	PARKS AND RECREATION	864,006	1,071,992	444,471	1,396,606	1,396,606
209	MAPLE BAY DEVELOPMENT	-	11,633	-	11,633	11,633
215	FRIEND OF THE COURT	2,286,995	2,326,954	1,634,616	2,430,738	2,430,738
222	HEALTH DEPARTMENT	6,986,358	8,440,399	5,351,107	7,522,166	7,522,166
252	VETERANS' MILLAGE	469,445	596,145	367,679	554,781	554,781
256	REGISTER OF DEEDS AUTOMATION	136,185	141,500	100,381	151,500	151,500
259	MIDC FUND	763,439	875,550	594,714	1,055,900	1,055,900
260	COMMUNITY CORRECTIONS PA511	869,979	875,550	558,489	971,127	971,127
261	COUNTY LAW LIBRARY	-	48,710	-	55,210	55,210
262	FEDERAL EQUITABLE SHARING	-	8,526	8,071	-	-
263	CONCEALED PISTOL LICENSING	21,587	38,000	16,544	38,000	38,000
264	CORRECTIONS OFFICERS TRAINING	36,187	35,637	17,177	35,000	35,000
266	CRIMINAL JUSTICE TRAINING ACT	11,065	15,000	10,532	15,000	15,000
269	MITCHELL CREEK WATERSHED	-	8,155	-	8,155	8,155
278	HOUSING TRUST	-	255,000	-	225,000	225,000
279	CDBG	30,471	127,500	18,680	125,000	125,000
280	NEXT MICHIGAN	13,715	10,000	1,358	8,000	8,000
281	EDC	-	200,000	148,303	27,000	27,000
287	TNT FORFEITURE FUND	40,078	50,310	11,731	44,510	44,510
288	TNT GRANT	146,419	145,500	119,134	149,768	149,768
292	CHILD CARE FUND	1,130,780	1,375,000	605,306	1,116,886	1,116,886
295	ANIMAL CONTROL	315,314	359,729	246,758	341,000	341,000
297	COMMISSION ON AGING	2,731,635	3,374,696	2,087,631	3,687,425	3,687,425
298	SENIOR CENTER	594,397	618,804	344,305	605,752	605,752
471	COUNTY FACILITIES	1,797,739	1,865,755	1,258,072	1,882,780	1,882,780
472	CAPITAL IMPROVEMENT PROJECTS	401,996	3,170,166	483,547	1,800,000	2,550,000
<b>TOTAL APPROPRIATIONS</b>		<b>66,107,251</b>	<b>78,608,144</b>	<b>48,555,280</b>	<b>76,017,407</b>	<b>76,106,543</b>